



Nimra Institute of Medical Sciences (NIMS)

TEACHING HOSPITAL & RESEARCH CENTRE

(A Minority Institution)

Proceedings No.: NIMS/Dean's Office/NIMSSGRC/2026

Date: 24-07-2026

Student Grievance Redressal Committee

Sub: Re-Constitution of Student Grievance Redressal Committee (SGRC) – Orders – Issued.

Ref: 1. File No. HMF58-ACAD/UGC(UGC)/1/2024-ACAD-DrYSRHS.
2. Dr. NTR University of Health Sciences Letter No. 698/A5/UGC/2024, dated 27-09-2024.

Order

As per the instructions of the Registrar, Dr. NTR University of Health Sciences, the Student Grievance Redressal Committee (SGRC) is hereby constituted to address student grievances in a fair, transparent, and time-bound manner.

Committee Members

S. No.	Name	Designation	Role
1	Dr. Shabana Shireen	Dean	Chairperson
2	Dr. S. Shyamala Devi	Medical Superintendent	Co-Chairperson
3	Dr. S. Babulal	Director (A&R)	Convener
4	Dr. K. Sankar	Director (PG studies)	Member
5	Mr. M. Jeremiah	Chief Administrative Officer	Member

Functions of the Student Grievance Redressal Committee

1. Receive, examine, and resolve grievances submitted by students in a fair and impartial manner.
2. Ensure a transparent, confidential, and time-bound grievance redressal process.
3. Address grievances related to academics, examinations, attendance, hostel facilities, student welfare, infrastructure, and other institutional services.
4. Recommend appropriate corrective and preventive measures to the competent authority.
5. Promote an environment of mutual respect, fairness, and accountability within the institution.
6. Maintain proper records of grievances received, actions taken, and decisions made.
7. Monitor the implementation of committee recommendations.
8. Submit periodic reports to the Head of the Institution and the University, as required.

Meetings

The Committee shall meet **at least once every month** or more frequently, if required, to review grievances and ensure timely follow-up on decisions taken.

Shabana Shireen
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