



Nimra Institute of Medical Sciences (NIMS)

TEACHING HOSPITAL & RESEARCH CENTRE

(A Minority Institution)

No : NES/NIMS/ERC/Committees/2026

Dt:- 27-09-2025.

EXAMINATION & RESULTS COMMITTEE FOR UG

Sub : - Nimra Institute of Medical Sciences – Constitution of Examination & Results Committee for UG - Issued.

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An Examination & Results Committee for UG is constituted for Nimra Institute of Medical Sciences (NIMS) with the following members :

1	DR.V.KRISHNA MURTHY	DEAN	CHIEF SUPT. OF EXAMINATION
2	DR.SHABANA SHIREEN	PROFESSOR, BIOCHEMISTRY	DEPUTY SUPT. OF EXAMINATION
3	MR.A.SANTHOSH KUMAR	OFFICE SUPERINTENDENT	COORDINATOR
4	DR.G.JAYARAM	VICE-PRINCIPAL	MEMBER
5	DR.K.VINAY BABU	PROFESSOR, SPM	MEMBER
6	DR.K.RAVI KIRAN	PROFESSOR, MICROBIOLOGY	MEMBER

Objectives:

- Ensure smooth and transparent conduct of all UG examinations.
- Maintain confidentiality, fairness, and integrity in the examination process.
- Facilitate timely evaluation and declaration of results.

Roles and Responsibilities:

1. Prepare and approve the UG examination schedule.
2. Ensure adherence to university and regulatory guidelines.
3. Coordinate preparation, moderation, printing, and secure handling of question papers.
4. Oversee conduct of theory, practical, clinical, and viva examinations.
5. Appoint invigilators, observers, and examination support staff.
6. Monitor examination discipline and address cases of malpractice according to institutional policy.
7. Ensure timely evaluation, moderation, and compilation of marks.
8. Verify and approve results before publication.
9. Review examination statistics and pass percentages to identify trends and areas for improvement.
10. Address grievances related to examinations and facilitate revaluation or recounting as per applicable rules.
11. Maintain confidentiality and preserve examination records securely.
12. Recommend improvements in assessment methods and examination processes.
13. Submit reports to the Academic Council, Governing Body, or affiliated university as required.

DEAN

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Nimra Nagar, Jupudi (V),
Ibrahimpatnam (M), NTR Dist.,
A.P., Pin - 521 456.